HUNTINGTON PUBLIC LIBRARY
338 Main Street
Huntington, NY 11743

**MINUTES**

Unapproved

Of a Regular Meeting of the Library Board of Trustees
Held February 15, 2022,
via Zoom

PRESENT: Trustees: Kim Hawkins, Ann Scolnick, Ann M. Berger, Charles Rosner, Pat McKenna-Bausch Library
Director: Joanne Adam; Assistant Library Director: Kristine Casper; Business Manager: Jennifer Mulvihill

EXCUSED:

Ms. Hawkins called the meeting to order at 6:04 p.m.

Mr. Rosner made a motion, seconded by Ms. Berger, to approve the agenda as presented for the February 15, 2022, Board of Trustees Meeting. The vote was unanimous.

Ms. McKenna-Bausch made a motion, seconded by Ms. Berger, to approve the Library Board of Trustees Minutes of January 18, 2022. The vote was unanimous.

A period of public expression was offered.

A motion was made by Ms. Scolnick, seconded by Ms. Hawkins, that Warrant #33, January End of Month, totaling $355,924.65, is paid. The vote was unanimous.

A motion was made by Ms. Hawkins, seconded by Ms. McKenna-Bausch, that Warrant #34, February Disbursements, totaling $210,289.76, is paid. The vote was unanimous.

Jennifer Mulvihill was available to answer questions, none were presented.

Committee Assignments: The Budget & Finance Committee met with Joanne Adam and Jennifer Mulvihill to discuss the proposed budget for fiscal year 2022-2023.

A motion was made by Ms. Berger, seconded by Mr. Rosner, to accept the February 2022, Personnel Report as presented. The vote was unanimous.

Assistant Library Director Kristine Casper reported that she and Jennifer had a conference call earlier in the day with vendors Communico and Security Metrics to resolve issues relating to the Payment Card Industry (PCI) compliance scan on our hosted website.

Library Director Joanne Adam reached out to and scheduled appointments with several companies to evaluate the Station Branch building. The Diversity, Equity, & Inclusion (DEI) audit is being reviewed before presenting to staff and the Board members for completion. Gabriele Guerra, along with Juan Ramirez have been working on the legal notice and other documents for the upcoming Budget Vote. A quote for publishing the legal notice was discussed. The Station Branch will be an early voting site for the 2022 elections. We received payment from the Board of Elections for use of our facilities for last year’s elections.

Unfinished Business: None

New Business:

Joanne Adam presented the Proposed Budget for Fiscal Year 2022-2023 and answered questions.

A motion was made by Ms. Hawkins, seconded by Ms. McKenna-Bausch to table the approval of the Proposed Budget for Fiscal Year 2022-2023 to a later date. The motion failed. Three votes against (Scolnick, Berger, Rosner) and two votes for (Hawkins, McKenna-Bausch).

A motion was made by Ms. Scolnick, seconded by Ms. Berger to approve the Proposed Budget for Fiscal Year 2022-2023, as presented. The motion passed. Three votes for (Berger, Scolnick, McKenna-Bausch) and two abstentions (Hawkins, Rosner).

Correspondence & Communication: None

A second period of Public Expression was offered.

At 7:13 p.m., a motion was made by Ms. Scolnick, seconded by Ms. Berger to adjourn the meeting. At 7:13 p.m. the meeting was adjourned.

Respectfully submitted: Prepared by:

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Ann Scolnick, Secretary Kristine M. Casper, Assistant Library Director