

HUNTINGTON PUBLIC LIBRARY
338 Main Street
Huntington, NY 11743

MINUTES

Approved

Of a Regular Meeting of the Library Board of Trustees
Held November 15, 2022,
at the Station Branch Library – Community Room

PRESENT: Trustees: Ann M. Berger, Ann Scolnick, Charles Rosner, Kimberly Hawkins, Pat McKenna-Bausch
Library Director: Joanne Adam; Assistant Library Director: Kristine Casper;
Station Branch Manager, Jose-Rodrigo Hernandez; Business Manager: Jennifer Mulvihill; Administrative Assistant: Gabriele Guerra

EXCUSED:

Ms. Berger called the meeting to order at 6:06 p.m.

Mr. Rosner made a motion, seconded by Ms. Hawkins, to approve the agenda as presented for the November 15, 2022, Board of Trustees Meeting. The vote was unanimous.

Mr. Rosner made a motion, seconded by Ms. Hawkins, to approve the Library Board of Trustees Minutes of October 18, 2022. The vote was unanimous.

Friends of the Library Report: None

A period of public expression was held.

A motion was made by Mr. Rosner, seconded by Ms. Hawkins, that Warrant #17, October End of Month, totaling \$345,108.11, is paid. The vote was unanimous.

A motion was made by Ms. Hawkins, seconded by Mr. Rosner, that Warrant #18, November Disbursements, totaling \$661,882.08, is paid. The vote was unanimous.

Business Manager Jennifer Mulvihill reported that she is getting quotes to have an asset appraisal of the contents of the Station Branch building completed.

Committee Assignments: No committees met.

A motion was made by Ms. Hawkins, seconded by Ms. Scolnick, to accept the November 2022, Personnel Report as presented. The vote was unanimous.

Station Branch Manager, Jose Hernandez introduced himself gave an update on his meetings with staff and community members. There will be a visit to the Station Branch from Spoken Word, an ELS class at St. Hughes, the beginning of December.

Assistant Library Director Kristine Casper followed up on her written report and thanked the Board for supporting the professional development of staff members to attend statewide and national conferences.

Library Director Joanne Adam asked Board members to fill out the ballot for the SCLS Annual Budget and gave an update on a potential donation to the Huntington Library Foundation from a local resident to be used for upgrades to the Children's Room. Approximately twenty paintings from local artist Bill Pardue have been donated to the library and Brittany Bowen has had them displayed in various public spaces in both buildings at the artist's request.

Unfinished Business: None

New Business: Mr. Rosner made a motion, seconded by Ms. Scolnick, to approve the renewal of the HVAC maintenance contract with Thermal Solutions for both buildings as presented. The vote was unanimous.

Mr. Rosner made a motion, seconded by Ms. McKenna-Bausch to approve the print management and maintenance contract with Precision Microproducts of America as presented. The vote was unanimous.

Correspondence & Communication:

A second period of public expression was offered.

At 6:48 p.m., a motion was made by Ms. Scolnick, seconded by Ms. Hawkins to adjourn the meeting. At 6:48 p.m., the meeting was adjourned.

Respectfully submitted:

Prepared by:

Pat McKenna-Bausch, Secretary

Kristine M. Casper, Assistant Library Director